

# Streamline Your Course Bookings – Website – Payment options INCLUDE Purchase Order!

We're excited to let you know that all clients can now **easily book courses online** through our website, [Momentum High Risk Training | Mackay](#).

When booking online, you'll have three convenient payment options:

- **Credit Card**
- **Bank Transfer**
- **Purchase Order (PO)** — You can enter the PO number during the booking process (add in additional information box) or simply email it to us afterwards.

## Benefits of Booking Online:

- **Efficient & Immediate:** Secure your student's booking instantly—even after business hours or on weekends.
- **Simplified Billing:** When booking, you provide both the student and billing contact details. This ensures:
  - Your company receives full billing details.
  - The student receives only the booking confirmation with all course details and the enrolment link.
- **Clear Student Communication:** Students will receive all essential course details, including:
  - Course date and time
  - What to bring
  - ID requirements
  - Learner guide and course presentation (once online enrolment is completed)
  - If the student is onsite or busy and doesn't complete the enrolment via the link, no problem! We'll catch up with them on Day 1 of the course to finalise it.

This online booking method is the most streamlined and reliable way to manage your training needs with us.

However, if you'd prefer—or if you're in transit and need to secure your booking quickly—you're always welcome to simply **send us an email or give us a call**, and we'll take care of it for you. Provide the student's full name, and we'll follow up to gather any additional details we need to complete the booking.

## How to Book Online with a PO or Other Payment Methods:

### 1. Choose your course:

- Select your **HRWL Course** or **RII competency course** or browse upcoming courses on the **Training Calendar**.



## 2. Book a Course:

- For example, let's use the **HRWL Forklift course**. Choose the dates that suit you and click **"Book Now"**
- If a course is marked as **'FULL'**, but it's urgent for your student to attend, please let us know—we'll do our best to accommodate you.



**TLILIC0003 – LICENCE TO OPERATE A FORKLIFT TRUCK (HRWL – LF)**

**\$990 | MACKAY**

### COURSE DATES

Location	Date	Time	Price	Availability	Make a Booking
Mackay	25 Aug - 27 Aug 2025	8:00 am - 4:00 pm	\$990.00	No	FULL
Mackay	01 Sep - 03 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	03 Sep - 05 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	08 Sep - 10 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	15 Sep - 17 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	17 Sep - 19 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	22 Sep - 24 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	29 Sep - 01 Oct 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	01 Oct - 03 Oct 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	06 Oct - 08 Oct 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	08 Oct - 10 Oct 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	14 Oct - 16 Oct 2025	8:00 am - 4:00 pm	\$990.00	No	FULL
Mackay	20 Oct - 22 Oct 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	27 Oct - 29 Oct 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>

### TRAINING REQUIREMENTS

The following are required to commence enrolment in this forklift licence QLD course:

- Be at least 18 years old at the time of training
- 100 points of identification ([Click here for Work Safe QLD's ID requirements](#))
- USI number ([Click here to obtain a USI number](#))
- Be able to read and write in plain English

The following are required on the day of training and assessment:

- 100 points of identification ([Click here for Work Safe QLD's ID requirements](#))
- Steel capped/cromnite boots

### COURSE OUTCOMES

You will receive a **Statement of Attainment in TLILIC0003 Licence to operate a forklift truck** issued by Momentum High Risk Training (RTO No: 46410) and a **Candidate Assessment Summary** will be emailed once you have been deemed competent.

To apply for your High Risk Work Licence (HRWL), please contact [Work Safe QLD](#) online within 60 days of your completed assessment. Please retain your Candidate Assessment Summary (CAS) as proof of evidence until your HRWL arrives by mail.

### OTHER COURSES TO CONSIDER

- [Elevating Work Platform Course](#)

### 3. Select your booking options:


- You'll be given two options: **'MAKE BOOKING'** or **'ADD MORE'**.
  - **'MAKE BOOKING'**: Continues the booking process for the selected course.
  - **'ADD MORE'**: Allows you to add additional courses for the same student. Simply click on any other courses or dates, then select **'MAKE BOOKING'**.

COURSE DATES					
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Mackay	03 Sep - 05 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Mackay	08 Sep - 10 Sep 2025	8:00 am - 4:00 pm	\$990.00	Available	<b>BOOK NOW</b>
Course is added in cart please add student info.					
		<b>MAKE BOOKING</b>	OR	<b>ADD MORE</b>	
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#### 4. Enter student details:

- You'll now see a summary of your selected courses with their dates.
- To add more students to the same course, click '+ ADD STUDENT' and enter the student's details.

Home | Bookings



### TLILIC0003 - LICENCE TO OPERATE A FORKLIFT TRUCK (HRWL - LF)

\$990

#### COURSE DATES

Location	Date	Time	Action
Mackay	01 Sep - 03 Sep 2025	8:00 am - 4:00 pm	<a href="#">×</a>

#### STUDENT DETAILS

##### Student 1

[×](#)

Title \* First Name \* Last Name \* Date of Birth \*

Mr. [ ] [ ] [ ] [ ]

Email Address \* USI Number @ More info? Phone Number \*

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

I agree I am over 18 years old\*

NEXT STEP: ORDER SUMMARY [+ Add Student](#)

#### STUDENT DETAILS

##### Student 1

[×](#)

Title \* First Name \* Last Name \* Date of Birth \*

Mr. [ ] [ ] [ ] [ ]

Email Address \* USI Number @ More info? Phone Number \*

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

I agree I am over 18 years old\*

##### Student 2

[×](#)

Title \* First Name \* Last Name \* Date of Birth \*

Mr. [ ] [ ] [ ] [ ]

Email Address \* USI Number @ More info? Phone Number \*

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

I agree I am over 18 years old\*

NEXT STEP: ORDER SUMMARY [+ Add Student](#)

## 5. Review your order:

- After entering all the required details, review the order summary, and click **'Proceed to checkout'** if everything is correct.

## ORDER SUMMARY

Course	Location	Date	Time	Price	
TLJLIC0003 - Licence to operate a forklift truck (HRWL - LF)	Mackay	01 Sep 2025 - 03 Sep 2025	8.00am - 4.00pm	\$990.00	✕

## STUDENT DETAILS

Name	Email	Phone	DOB	USI	
First name surname <small>18+</small>	admin@momentumhrl.com.au	0405864224	04 Aug 1981	3hdbste4sb	✕
First name 2 Surname 2 <small>18+</small>	admin@momentumhrl.com.au	0405864224	05 Aug 1983	hdgetswfg3	✕

<b>Subtotal</b>	<b>\$1,980.00</b>
<b>Total</b>	<b>\$1,980.00</b>

[← BACK](#)

[PROCEED TO CHECKOUT](#)

## 6. Complete the booking:

- **Select 'PO'** to finalise the booking, or Direct bank transfer, or Credit card.
- **Billing details:** You'll enter your payment details here, and a confirmation of the student's booking will be emailed to your company. These billing details are saved for future bookings, saving you time.
- **Candidate details:** This section helps us prepare for WHSQ Licensing and course assessments. It's not mandatory at the time of booking, and we can collect this info from the student during the enrolment process.
- Once you click '**Complete payment**', you're done!

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First name 2 Surname 2 <small>13+</small>	admin@momentumhrt.com.au	0405864224	05 Aug 1983	hdgetswfg3

### BILLING DETAILS

First name *	Last name *
<input type="text"/>	<input type="text"/>
Company name (optional)	Country / Region *
<input type="text"/>	Australia
Street address *	Apartment, suite, unit, etc. (optional)
<input type="text"/>	<input type="text"/>
Suburb *	State *
<input type="text"/>	Australian Capital Territory -
Postcode *	Phone *
<input type="text"/>	<input type="text"/>
Email address *	
<input type="text"/>	

### CANDIDATE ADDRESS

Street Address (optional)	City (optional)
<input type="text"/>	<input type="text"/>
Postcode (optional)	Country (optional)
<input type="text"/>	Australia

Create an account?

### ADDITIONAL INFORMATION

Order notes (optional)

Notes about your order, e.g. special notes for delivery.

### PAYMENT DETAILS

Subtotal	\$1,980.00
Total	\$1,980.00
<input type="radio"/> Direct bank transfer	
<input checked="" type="radio"/> Purchase Order	
<small>Please email a copy of your Purchase Order (PO) to <a href="mailto:admin@momentumhrt.com.au">admin@momentumhrt.com.au</a> within 48 hours to secure your booking.</small>	
<input type="radio"/> Credit Card	

COMPLETE PAYMENT

You'll receive an email with all the booking confirmation details shortly, and the student will also receive their booking confirmation along with the enrolment link

Any questions? Feel free to ask [admin@momentumhrt.com.au](mailto:admin@momentumhrt.com.au)